

# Budget Account to Proposal Crosswalk

| Project Rollup | Budget Overview         | Description             | Budget         | PS Account Definition  | Job Title Examples   |
|----------------|-------------------------|-------------------------|----------------|--|--|
| C5011          | ADMINISTRATIVE SALARIES | Administrative Salaries | ADMIN_SALARIES | Administrative and Professional (A&P) positions are exempt executive or managerial (non-teaching) administrative positions engaged in strategic, tactical or operational management that have primary responsibility for the management of a department or operating unit; or, exempt specialized formal professional positions requiring advanced degrees, such as attorney, veterinarian, engineer or librarian. | Research Associate, Research Scientist, Research Scientist Faculty, Visiting Lab Assistant, Visiting Scientist, Clinician, Program Manager, Project Supervisor, Director, Post Doc |
| C5021          | FACULTY SALARIES        | Faculty Salary          | FACULTY_SALARY | To record the payment of personnel employed by Institutions of Higher Education whose duties include teaching.   | PIS & CO-Pis   |

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| C5024 | LECTURERS | Lecturers | LECTURERS | Used to pay UTD lecturers who are working on a training/educational project or seminar. |
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| C5025 | FACULTY ADD'L PAY | Faculty - Additional Pay | FAC_ADD_PAY |
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| C5031 | TEACHING ASST - SALARY | Teaching Assistant Salaries | TEACH_ASS_SAL | To record the payment of salaries to individuals employed in positions which require student status as a condition of employment. Includes student assistants and teaching assistants. Students employed in classified positions which do not require student status as a condition of employment are to be coded as classified employees. | Normally Teaching Assistants are not paid on contract and grant funds. This position is considered "teaching" and not research related. Due to our Human Resource system we get employees paid on C&G in this job title. For non-research awards |
| C5032 | RESEARCH ASST - SALARY | Research Assistant Salaries | RSRCH_ASS_SAL |  |  |

Faculty member who have a research project and provide a Research Assistantship. Students holding these assistantships must be enrolled for a minimum of nine semester hours for each regular semester in which the assistantship is awarded. The Dean of each school designates the minimum semester hours for a summer session. Grad students

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| C5041 | CLASSIFIED SALARIES         | Classified Salaries  | CLASS_SALARIES | To record the payment of salaries of classified personnel employed by Institutions of Higher Education other than those listed as faculty, faculty equivalent, extension, or professional/administrative and who are part of the institution's classification plan. Classified positions are non-teaching positions listed in the Classified Pay Plan. o Classified positions are non-teaching positions listed in the Classified Pay Plan. The assignment of a classification to a position is determined by the duties and level of responsibility of the position. Standardized job titles, job codes, job descriptions, and salary ranges have been established, and positions could be exempt or non-exempt | Research Assistant I-III(note to be considered classified it will have numerical #), Research Engineering Sci Associate I-IV, Technical Staff Associate, Administrative Assistants /Secretary, Program Manager I-III, Lab Manager, Grants /Contracts Spec I-II, Software Sys Specialist I-IV, Admin Project Coordinator |
| 5050  | BUDGET/OTHER SALARY & WAGES | Other Salary & Wages | OTHER_SALARIES | To record wage payroll expenses  | Student Worker, Classified Temporary, A&P Temporary, Undergrad  |
| C5061 | LONGEVITY PAY               | Longevity Pay        | LONGEVITY_PAY  | To record the payment of longevity pay to authorized individuals. Payments will be made within the limits provided for by law.   |   |
| C5500 | BUDGET BENEFITS             | Benefits             | BENEFITS       | To record payments for vacation/FICA/Workers Comp. etc.  |   |

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| C6000 | BUDGET M&O | Budget M & O | GEN_SERVICES | To record the payments for consumables/subscriptions/central stores/food(if allowable) etc. | Will include Lab & Medical Supplies |
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| C6100 | BUDGET - PROFESSIONAL SERVICES | Professional Services | PROF_SERVICES | To record payment for services rendered on a fee, contract, or other basis by a person, firm, corporation or, company recognized as possessing a high degrees of learning and responsibility in an area not mentioned under other expenditure codes. To record the payment for guest lecturers providing lecture services to the university. Travel expenses incurred by vendor should be included as part of the total cost of services. This code may be only used by Institutions of Higher Education. This should not be used for subject payments | Consultant |
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| C6210 | BUDGET TRAVEL - LOCAL | Travel - Local |
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To record the payment of public transportation fare costs incurred during travel inside the United States by state employees, board or commission members and elected/appointed officials on state business. Includes payments made directly to public transportation companies or credit card issuers by state agencies for transportation expenses of its employees, officials, and board members.

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| C6240 | BUDGET - FOREIGN TRAVEL | Travel - Foreign | TRAVEL_FOREIGN | To record the payment of foreign travel claims. For the purpose of this code, foreign travel is defined as traveling to countries other than the United States. All travel expenses related to a foreign travel event are to be recorded under this code. This code includes travel to Mexico and Canada. |
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| C6500 | BUDGET - TELECOM | Telecom | TELECOMM | To record payment of parts with a purchase value per part under \$5,000 and supplies for telecommunications equipment. To record payment for rental or lease of telephones, telephone systems, and other telecommunications equipment. |
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| C6700 | BUDGET - RENTAL EQUIPMENT - LEASES /RENTALS | Rental Equipment          | RENT_EQUIP_LEASES | To record the payment for rental and lease of furnishings and equipment, office equipment, computer equipment, and media material. | This will include Leases and Rentals   |
| C6903 | BUDGET - SUBJECT PAYMENTS                   | Research Subject Payments | RSRCH_SUBJECT_PMT | To record subject payments. These are payments for people that participate in research studies or testing.                         | The key here is that they could be a UTD student, UTD employee or any other civilian that will be a subject in a lab testing environment. Research study(including online surveys), IRB necessary. This is IDC generating. |
| C6905 | BUDGET - ANIMAL CARE                        | Animal Care               | ANIMAL            | To record payment for animal care services provided by UTD animal care facility.   | Purchase of rats, mice, shipping and container cost to transport animals, food, crates, bedding, veterinary costs.   |

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| C7000 | TUITIO N/ SCHOL ARSHI PS/ FELLO WSHIP S | Scholarships & Fellowships       | SCHO_LAR_FELLO                   | To record payment for scholarships or fellowships that pay for tuition and fees directly. This includes GSS, AES and 3rd party. Also, scholarship /stipends that are used to pay a set amount. It could be used to pay tuition and fees if some other funding is paying for the student's tuition and fees  | These are for student scholarships, fellowships, stipends. This is not IDC generating  |
| C6903 | BUDGET - SUBJECT PAYMENTS               | Research Subject Payments        | RSRCH_SUBJECT_PMT                | To record subject payments. These are payments for people that participate in research studies or testing.  | The key here is that they could be a UTD student, UTD employee or any other civilian that will be a subject in a lab testing environment. Research study(including online surveys), IRB necessary. This is IDC generating. |
| C6905 | BUDGET - ANIMAL CARE                    | Animal Care                      | ANIMAL                           | To record payment for animal care services provided by UTD animal care facility.  | Purchase of rats, mice, shipping and container cost to transport animals, food, crates, bedding, veterinary costs.   |
| C7000 | TUITIO N/ SCHOL ARSHI PS/ FELLO WSHIP S | Scholarships & Fellowships       | SCHO_LAR_FELLO                   | To record payment for scholarships or fellowships that pay for tuition and fees directly. This includes GSS, AES and 3rd party. Also, scholarship /stipends that are used to pay a set amount. It could be used to pay tuition and fees if some other funding is paying for the student's tuition and fees  | These are for student scholarships, fellowships, stipends. This is not IDC generating  |
| C7010 | PARTICIPANT SUPPORT                     | Participant Payments             | PARTICIPANT_SUPPORT              | Costs used to pay program participant small non-compensatory stipends and possibly reimbursement of travel costs or other out-of-pocket costs incurred to support attendance at a workshop, conference, seminar, symposia or other short-term training or information sharing activity in support for the objective of obtaining a degree. Account 70101 & 70007 only | Participants attending a conference or seminar. Not IDC generating. THESE WILL INCLUDE REU participants.   |
| C6101 | BUDGET - SUB F /ST NOTX ST AG >25K      | Any Fnd to Non State Agcy No F&A | ANY_FND_TO_NON_STATE_AGCY_NO_F&A | Subcontracts that are not federal or state pass thru >25K NO F&A  | Sub-Contract Federal/State Funds to Non-Texas State Agency - No F&A  |

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| C<br>61<br>02 | BUD-<br>SUB F<br>/ST<br>NOTX<br>ST AG<br><25K   | Any<br>Fund<br>to<br>Non<br>State<br>Agcy<br>F&A | SU<br>B<br>FD<br>/S<br>T<br>N-<br>ST<br>_F<br>A | Subcontracts that are not federal or state pass thru <25k  | Sub-Contract Federal/State Funds to Non-Texas State Agency - F&A |  | C<br>74<br>00 | BUD<br>-<br>SUB<br>FD<br>FND<br>TX<br>ST<br>AG<br>>25<br>K | Fed<br>Fun<br>ds<br>to<br>Tx<br>St<br>Agc<br>y<br>No<br>F&A | F<br>E<br>D-<br>T<br>X<br>S<br>T<br>A-<br>N<br>F<br>A | To record payment of subcontracts once the subcontract value exceeds \$25,000 for state agencies using federal funds. Subcode used for reporting purposes for the Annual Financial Report, schedule A-1. |
| C<br>74<br>01 | BUD-<br>SUB<br>FD<br>FND<br>TX ST<br>AG<br><25K | Fed<br>Fund<br>s to<br>Tx St<br>Agcy<br>F&A      | FE<br>D-<br>TX<br>ST<br>A-<br>FA                | To record payment for the first \$25,000 of any subcontract for state agencies using federal funds. Subcode used for reporting purposes for the Annual Financial Report, schedule A-1.                 |  |  |               |  |   |   |  |
| C<br>75<br>00 | BUD-<br>SUB<br>ST<br>FND<br>TX ST<br>AG<br>>25K | State<br>Fnd<br>to Tx<br>St<br>Agcy<br>No<br>F&A | ST<br>AT<br>E-<br>TX<br>ST<br>-<br>NF<br>A      | To record payment of subcontracts once the subcontract value exceeds \$25,000 for state agencies using state funds. Subcode used for reporting purposes for the Annual Financial Report, schedule A-1. |  |  |               |  |   |   |  |
| C<br>75<br>01 | BUD-<br>SUB<br>ST<br>FND<br>TX ST<br>AG<br><25K | State<br>Fnd<br>to Tx<br>St<br>Agcy<br>F&A       | ST<br>AT<br>E-<br>TX<br>ST<br>-<br>FA           | To record payment for the first \$25,000 of any subcontract for state agencies using state funds. Subcode used for reporting purposes for the Annual Financial Report, schedule A-1.                   |  |  |               |  |   |   |  |
| C<br>69<br>01 | FABRI<br>CATION                                 | Fabri<br>cation                                  | FA<br>BR<br>IC<br>AT<br>ION                     | This will have no F&A  | Account 69036 has been created for chip fabrication              |  |               |  |   |   |  |

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| C800<br>0 | BUDGET -<br>CAPITAL | Capital<br>Equipment | CAPITAL_EQUI<br>P | Single item worth more than \$5,000 with a useful life of more than 1 year. |
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| C899<br>0 | BUDGET - INDIRECT<br>COSTS | Facilities and<br>Admin | FAC_AD<br>M | To record Indirect costs |
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